

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
DECEMBER 14, 2020
REGULAR SESSION 6:00 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:02 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT'S REPORT: DR SCOTT SWABB

A. Welcome

This meeting was broadcast. Meeting will be virtual during the State Emergency as recognized on the April 20, 2020 board meeting.

B. Review of Agenda

C. Student Spotlight –

Ronnie Keener - Nominated by Mr. Grillot – Presented by Mrs. Lavey

I would like the board to recognize Ronnie Keener. Ronnie is the son of Shawn and Fanchon Keener. He has an older brother, Eric, and an older sister, Bianca. Ronnie has been working very hard this year, and truly always tries his best. He is a math whiz! Language Arts does not always come as easily to him, but he keeps working at it, and has raised his reading grade from a "C" last quarter to an "A" so far this quarter. Not only is Ronnie a hard worker, he is also a very kind person. He has a very big heart and is kind to everyone. He enjoys riding his 4 wheeler at his dad's, and riding his bicycles and playing outside with his friends. His positive attitude and kind demeanor are always great to have in class. Thank you for recognizing the wonderful young man!

Zoey Burgett - Nominated by Mrs. Frey – Presented by Mrs. Lavey

Zoey Burgett is currently a third grade student at Bradford Elementary. I have nominated her for recognition because of her dedication to learning and positive attitude in our classroom. Zoey is always eager to start the day and will never complain about work that is assigned to her. Not every task comes easy to Zoey, but she doesn't let that stop her from showing her best work. I can always trust that she will take her time and use the strategies she has learned to help her get the correct answers. Zoey is also a wonderful model for her peers in and out of the classroom. She demonstrates respect to all teachers and students and is always willing to help others. I have greatly enjoyed having Zoey in class and can't wait to see all the goals she accomplishes this year and beyond!

Monday, December 14, 2020

Page 1 of 10

Ian Pitman - Nominated by Mrs. Fair – Presented by Mrs. Lavey

Ian is an 8th grade student and the son of Homer and Vicki Pitman. Ian is a kind-hearted student that is always eager to help out around the school and the classroom. He has shown maturity and growth in my classroom this school year both socially and academically. Ian has been putting forth a good effort to be on time to class, participate in class discussions and activities and complete all of his assignments in a timely manner. He has even begun to become involved in extracurricular activities like Student Council and Powerlifting. Ian is always positive and encouraging to his classmates. Ian is the kind of student that Bradford EVSD is proud to have.

Rayna Clark – Nominated by Mr. Hall – Presented by Mrs. Lavey

Rayna is a 6th grade student at Bradford EVSD. She is the daughter of Raymond and Harmony Clark. Rayna’s work ethic, desire to succeed and willingness to assist others are just a few of the character traits she demonstrates on a daily basis in the classroom. She is constantly asking questions to gain a better understanding of concepts. As soon as she grasps the concepts, she is talking to other students to make sure they understand as well. She always has a smile on her face and something nice to say to each individual in the classroom. Rayna is an exceptional representative of BEVSD.

D. Staff Spotlight -

Doug Albright - Nominated by Mrs. Leis

Mr. Albright always works hard, never complains, and has a positive attitude. Our band is small, but mighty, and they are steadily improving. They make Bradford proud!

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Pastor Reindel; Second: Mrs. Brewer

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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**MOTION PASSED 5-0
RESOLUTION NO 089-2020**

APPROVAL OF MINUTES

- A. November 16, 2020 - Regular Meeting
- B. November 16, 2020 - Special Session/Records Retention

Motion: Mr. Miller; Second: Mr. Besecker

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 5-0
RESOLUTION NO 090-2020

ADMINISTRATIVE REPORTS

A. Mr. Joe Hurst, Superintendent -

- COVID-19 – 13 total cases in building, 7 staff, 6 students, 30 students quarantined
- Students will be quarantined the week of January 4-8th, learning will be virtual
- We will continue lunches and breakfast, working with Mrs. Clark, food service supervisor, on getting this accomplished

B. Mrs. Michelle Lavey, Elementary Principal –

- Band Concert December 7th went well
- Spelling Bee took place on December 9th.
Winners from the elementary were **Landon McNutt** & runner up **Zebulun Lavey**
Winners for middle school were **Braeden Duff** and runner up **Lance Miller**
- We “Can” Make A Difference Food Drive was sponsored by Student Council
- Fourth grade turkey traps occurred in the elementary
- DAR (Daughters of the American Revolution) Good Citizen Award Scholarship winner was **Olivia Daugherty**; this award created in 1934 and is intended to encourage and reward the qualities of good citizenship
- “Shopping for those we love” in Mrs. Schmitz’s class for student learning and engagement
- Updated website to be more user friendly as it continues to change
- Fall 3rd Grade ELA AIR test scores received
19-20 -- 8% - Proficient Score 19-20 -- 37% - Promotion Score
20-21 – 32% - Proficient Score 20-21 – 55% - Promotion Score

Monday, December 14, 2020

Page 3 of 10

- Upcoming Events
December 23-January 1, 2021 - Winter Break
January 15th - NHS Induction (Virtual)
January 21st – County Spelling Bee

C. Mr. Matt Triplett, Secondary Principal – Not in attendance

D. Mr. Bob Daugherty, Assistant Principal – Not in attendance

E. Mrs. Chloe Thompson, Athletic Director/Transportation Director – Not in attendance

F. Mrs. Maria Brewer, Upper Valley CC update –

- Annual Upper Valley Career Center open house held for sophomores, great turnout with 489 students applied for next year
- Dr. Nancy Luce, Superintendent for Upper Valley Career Center, is retiring

G. Mrs. Carla Surber, Treasurer –

- Working with end of year final items to facilitate year end closings
- Will be bringing forth budget to be voted on in January 2021, since she still needs update with new appraisals from Miami County Auditor

PUBLIC PARTICIPATION - none

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – November 2020
2. Check Register – November 2020

3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Darke County ESC	\$25,000.00	\$27,775.00
Hamilton County ESC	\$0	\$2,398.32
EFFSD	\$0	\$803.79
Bradford Cafeteria	\$0	\$276.00
Amazon	\$0	\$43.09
American Fidelity	\$0	\$18.00
Polymershapes	\$0	\$140.00
Marshall's	\$0	\$39.17
Woodhull	\$0	\$123.98
USI	\$100.00	\$113.25
US Awards	\$125.00	\$177.42
Voyager Sopris	\$215.42	\$218.90
Chloe Thompson	\$32.18	\$32.18
Treasurer State of Ohio	\$100.00	\$100.00
Riverside Insights	\$425.00	\$678.06
Flawless Signs	\$380.00	\$380.00
Ohio High School Athletic Association	\$75.00	\$75.00

4. Recommend approval of Permanent appropriations for necessary amendment.
5. Recommend approval of Transfers and Advances for the month:
6. Recommend acceptance of a donation in the amount of \$7,000.00 from Covington Eagles.
7. Recommend acceptance of a donation in the amount of \$8.15 from **Tabatha Canan** in the care of Bradford PTO.

8. NEW FUNDS FOR THE SCHOOL DISTRICT PLANNING

035 Termination Benefits Authority: Section 5705.13, Revised Code Purpose: A fund in which cash may be accumulated for paying termination benefits or for paying salaries when the number of pay periods exceeds the usual and customary for a year. Classification: Governmental Fund Type, Special Revenue Fund.

070 Capital Projects Authority: Section 5705.13, Revised Code Purpose: A fund used to accumulate money for one or more capital projects. Classification: Governmental Fund Type, Capital Project Fund.

Motion: Mr. Besecker; Second: Mr. Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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***MOTION PASSED 5-0
RESOLUTION NO 091-2020***

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 16). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Donna Zartman	Athletic Interpreter for the Fall, Winter, & Spring 2020-2021 school year
Brian Schwieterman	Athletic Site Manager for the 2020-2021 Winter Sports
Shane Snyder	Weight Room Supervisor for the 2020-2021 school year

2. Recommend approval of contract with Meta Solutions for TechGuard Security Awareness Training, 3-yr contract billed annually in the amount of \$320.00.

3. Recommend approval for tuition reimbursement in the amount of \$694.32 for **Lisa Osborne** for the following courses:
 - C226 Research Design & Analysis
 - C227 Research Proposals
 - C635 MA Mathematics Capstone Education K-6
4. Recommend approval for tuition reimbursement in the amount of \$180.00 for **Carla Surber** for the following courses:
 - EDU6100 - F5 Forecast 21 Athens
5. Recommend approval of a contract with SCView for annual maintenance with site license from 1/1/2021-12/31/2021 in the amount of \$10,682.21.
6. Recommend approval to begin a scholarship fund in memory of 2017 graduate, **Bryant Andrew Byers**, who passed away October 3, 2020.
7. Approve resolution to participate in the OSBA Legal Assistance Fund,

Whereas the Bradford Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2021 and authorizes the treasurer to pay the Legal Assistance Fund \$250.00.
8. Recommend approval of 2020 annual membership dues with the Ohio School Board Association electing the annual OSBA Briefcase Electronic subscription in the amount of \$4,027.00.
9. Approve contract for continuing participation in the Dayton Area School Employment Consortium in the amount of \$705.00.
10. Recommend approval of a contract with **Ed Hoover** as our bus mechanic for the remainder of 2020 thru December 31, 2021 at a rate of \$75.00 per hour.
11. Recommend temporarily suspending BEVSD Policy #2430 "District-sponsored clubs and activities" and follow the guidelines set forth by the Ohio High School Athletic Association (OHSAA) for academic eligibility during a pandemic as determined by the district administration.
12. Recommend approval to sand and refinish wood floor in stage area with a high solids OMU dull rub finish in the amount of \$3,960.00. Because of the short timeline, the Board is foregoing the need for three (3) quotes and contract with Majestic Flooring.
13. Recommend authority be given to the superintendent to continue to follow local authorities and/or transition to remote learning when needed.

Monday, December 14, 2020

Page 7 of 10

14. Approve change order from the vestibule project in the amount of \$558.90 and consider the project closed with any needed escrow payment to the contractor(s) not to exceed \$12,461.11.
15. Recommend the employment of **Carol Forsythe** as needed for completion of district projects during the calendar year 2021.
16. Recommend approval to contract with The Hamilton County Educational who serves as the fiscal agent for The Hillcrest Academy for one of our students who has been court placed in the amount of \$199.91/per day.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: Mrs. Brewer; Second: Mr. Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSES 5-0
RESOLUTION NO 092-2020

17. Elect **Mr. Mike Miller** as President Pro-Tem to preside initially at the organizational meeting until a new President is elected and to set a date (Jan 11, 2021) for the organizational meeting.

FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Neola Policy Update - Vol. 39.1 Fall 2020 Update

Policies

- po1520 - Employment of Administrators
- po1530 - Evaluation of Principles and Other Administrators
- po2270- Religion in the Curriculum
- po2431 - Interscholastic Athletics
- po3124 - Employment Contract (Rescinded)
- po5200 - Attendance
- po5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- po5611 - Due Process Rights
- po6114 - Cost Principles - Spending Federal Funds
- po6144 - Investments - *Upon completion this needs to go to Office of Auditor of State*
- po6152 - Student Fees, Fines, and Charges
- po6152.01 - Waiver of School Fees for Instructional Materials
- po6325 - Procurement - Federal Grants/Funds
- po6423 - Use of Credit Cards
- po6424 New - Procurement Cards
- po8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events
- po8800 - Religious/Patriotic Ceremonies and Observances

Administrative Guidelines Approved by the Superintendent (Vol. 39.1 Fall 2020 Update)

- ag5200 - Attendance
- ag6424 - Purchasing Cards

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Monday, December 14, 2020

Page 9 of 10

Motion: Mr. Besecker; Second: Mr. Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 5-0

RESOLUTION NO 093-2020

ENTER EXECUTIVE SESSION at: 6:36 pm

EXIT EXECUTIVE SESSION at: 7:06 PM

ADJOURNMENT

Motion: Mr. Besecker; Second: Mrs. Brewer

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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Time 7:14 pm

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA